

APPOINTMENT OF A DIRECT CUSTOMS AGENT

We are required by **HM Revenue and Customs** to hold written confirmation that we are acting as your direct Customs Agent in relation to declarations made on your behalf. This means that any import or export declarations submitted on your behalf are prepared in accordance with Clause 21 of the Taxation (Cross Border Trade) Act 2018 and all subsequent regulations. You are responsible for the information provided and will be liable for any customs debt or penalties arising from the declaration(s).



Kindly complete, sign this form and send back to us.

By e-mail to: penguin@penguin-shipping.co.uk, fax to: 01794 830838 or mail to:
1st Penguin Shipping Ltd., Unit 6 Belbins Business Park, Cupernham Lane, Romsey SO51 7JF

I (full name) _____ being

*check one (1) box below:

- a private importer/exporter *
- a sole trader*
- or having authority to sign on behalf of a Company or business*

Full Company name (if applicable): _____

Trading Style if different to above, i.e. trading as: _____

E-mail: penguin@penguin-shipping.co.uk

PENGUIN SHIPPING

Unit 6
Belbins Business Park
Cupernham Lane
Romsey
Hants SO51 7JF
Tel: 01794 830555
Fax: 01794 830838

EORI Number**: GB□□□ □□□□ □□-□□□□

hereby appoint **1st Penguin Shipping Ltd.**, to act in the capacity of a Direct Customs Agent. I/We understand that the appointment remains in force from the date signed until revoked by the sole trader, private importer or company, mentioned above.

I/We accept that all business is transacted in accordance with the Company's Standard Trading Conditions (Current Edition). The latest edition is included with this form for your information and form part of the contract. We also understand and accept the Company's Privacy Policy (see statement below).

Signed: _____ Date: _____

Address: _____

Address: _____

City/Town: _____ Post Code: _____

Contact Telephone No. _____ E-Mail address: _____

If you are a VAT Registered Trader and wish to use VAT Postponed Accounting***, please tick this box

** Economic Operators Registration and Identification Number (for VAT or NON-VAT registered Traders)

*** For full details see <https://www.gov.uk/guidance/check-when-you-can-account-for-import-vat-on-your-vat-return>

GENERAL DATA PROTECTION REGULATIONS (GDPR) PRIVACY STATEMENT

We undertake to keep securely information we have on file about our Customers, Suppliers, Sub-contractors, Employees or any other persons or Companies with whom we contract. We will not share this information with any other parties other than in the process of handling Customs clearance formalities, freight forwarding or any other services we carry out on your behalf in accordance with our Terms and Conditions of business.

Please visit our website www.penguin-shipping.co.uk



1st Penguin Shipping Ltd.

Registered Office: 3000a Parkway, Whiteley, Fareham, Hampshire PO15 7FX

Registered in England No. 3382555

All business transacted under the Company's Standard Trading Conditions



BRITISH INTERNATIONAL
FREIGHT ASSOCIATION

